



SDE, Inc. | Fostering Joyful Learning Since 1974

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Dear [Local Business, Community Organization],

I am writing to request your support to attend SDE's Virtual 2020 National Conference that is scheduled this summer on August 3 & 4, 2020. This virtual conference brings educators from across the globe together to explore the leading trends in education and enhance their knowledge, thought process, strategies, and classroom impact.

SDE is a company that was founded by teachers, for teachers. Like me, they believe that children are the most important people in the world. Their company is dedicated to supporting the educators that help shape the lives and educate the children of this world. Their Virtual National Conference will give me valuable access to education experts sharing their research, practical strategies, and inspiration.

As a [job title] at [school name] in [community name], attending this conference would allow me to not only enhance learning for myself, my students and my school, but for the community as well. With your support, I would have the opportunity to choose from five grade- and topic- focused strands that will enhance both my short- and long- term goals with my students.

The total cost for the conference is [\$xx].

I am looking forward to returning to school re-energized with new teaching strategies and ready to continue fostering joyful learning with the children in my (virtual)classroom, [school name], and our community.

Many thanks for your support,

[Your Name]

[Job Title]